

Photoshop® Elements 2024 Introduction

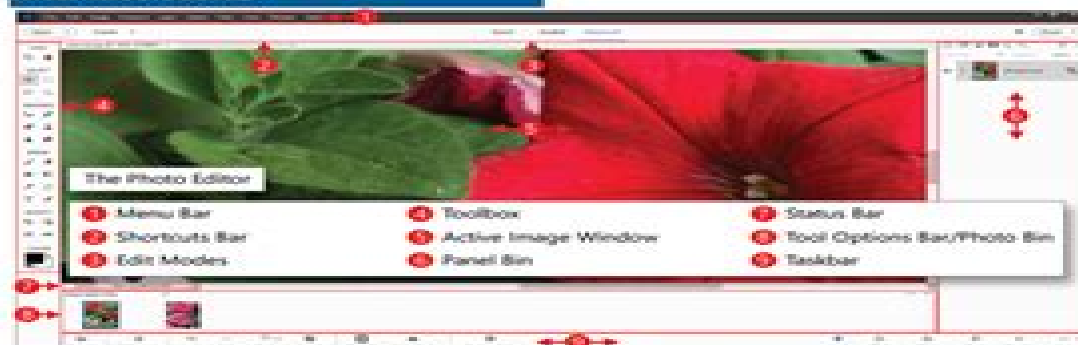
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Interface Basics



Understanding and Launching the Application

The **Photo Editor** is used to manipulate and edit images. The **Organizer** (part of the Photoshop Elements application) is used to sort, categorize, rate, and organize images. The Home Screen opens by default. **To start using the application**, click either the "Photo Editor" or the "Organizer" button in the windows. The Home Screen also provides access to articles, Adobe help, and other resources. **To access recently-opened files from the Home Screen**, click them within the window.

Application Basics

Switching Between the Organizer, the Photo Editor and Edit Modes

1. **To switch between the Organizer and the Editor**, click the "Editor" button or the "Organizer" button in the Taskbar. **Or**, click the "Photo Editor" or the "Organizer" button in the Home Screen.
2. **To open the Home Screen from the Editor or the Organizer**, click the "Home Screen" button in the Taskbar.
3. **To switch between edit modes**, click the edit mode in the Shortcuts Bar of the Photo Editor. "Quick" provides access to limited tools for basic editing. "Guided" offers step-by-step instructional wizards. "Advanced" delivers the most robust and precise editing with all of Elements' tools and settings.

Making Adjustments in Quick Mode

Make fast, basic editing adjustments using Quick Mode. In addition to a limited set of tools in the Toolbox, Quick mode also offers fast edits in exposure, lighting, color, balance, and sharpness via the Adjustments Panel.

1. **To open Quick mode**, click the "Quick" button in the Shortcuts Bar.
2. **To open the Adjustments Panel in Quick mode**, click the "Adjustments" button in the Taskbar.
3. Click to select one of the adjustment types in the Adjustments Panel. **To make adjustments in all categories simultaneously**, choose "Smart Fix."
4. If available, click a category tab at the top of the adjustment (e.g., "Saturation," "Hue," and "Vibrance" under the "Color" category).
5. Use the available sliders, buttons, and preset thumbnails to make desired adjustments.
6. **To reset adjustments in a specific category**, click the preset button that displays the "Reset Image" icon.
7. **To reset adjustments in all categories**, click the "Reset Image" button at the top of the Adjustments Panel.

Using Guided Edit Mode

1. Click the "Guided" button in the Shortcuts Bar.
2. Click a Guided Edit category tab, just below the Shortcuts Bar (e.g., "Basics," "Color," "Fun Edits").
3. Click the desired edit in the window below.
4. Complete each step in the Panel Bin using the available buttons and sliders.
5. Click the "Next" button in the Taskbar after each step until finished.
6. Click the "Done" button in the Taskbar.

The Organizer

Importing Images

Importing images does not move the files to a new location or copy them.

1. Select "File|Get Photos and Videos" from the Menu Bar. **Or**, click the "Import" button in the Shortcuts Bar and choose the image's location.
2. **To import "From Files and Folders"**, navigate to the file in the dialog box. **To import "From Camera or Card Reader"**, select the device from the "Get Photos from" drop-down in the "Photo Downloader" dialog box. **To import "From a Scanner"**, select the scanner from the "Scanner" drop-down in the dialog box. **To import "In Bulk"**, click the "Add Folder" button in the "Import Media" dialog box, navigate to the folder, select it, and click "OK."
3. Select images, as desired.
4. Adjust any import settings, as desired.
5. Click the "Open," "Get Media," "Import," or "OK" button.

Viewing Images

1. Click the "Media" button in the Shortcuts Bar.
2. **To view an image**, double-click its thumbnail.
3. **To view all images again**, click the "Grid" button just below the Shortcuts Bar.
4. **To view images based on their location**, click the "Show Panel" button in the Taskbar to display the panel (if necessary), click the "Folders" button at the top of the panel, and select a folder below.

Sorting, Renaming, & Finding Files

To sort files, click the "Sort By" drop-down below the Shortcuts Bar and select a sort criteria.

To rename a file:

1. Select the media file in the Organizer window.
2. Select "File|Rename..." from the Menu Bar.
3. Type the name in the "New Name" field of the "Rename" dialog box and click "OK."

To find files:

1. Select "Find" in the Menu Bar and choose the search type.
2. If available, enter search criteria in the dialog box and click "OK."
3. **To return**, click the "All Media" button below the Shortcuts Bar.

Opening a File From the Organizer

To open a file in the Editor from the Organizer:

1. Select the image in the Organizer window.
2. Click the "Editor" button in the Taskbar. **Or**, select "Edit|Edit with Photoshop Elements Editor" in the Menu Bar.

Editor File Management

Opening, Saving, and Closing Files

To open a file:

1. Select "File|Open" from the Menu Bar. **Or**, click the "Open" button in the Shortcuts Bar.
2. Navigate to the file, select it, and click "Open."

To open a recently edited file:

1. Select "File|Open Recently Edited File" from the Menu Bar. **Or**, click the arrow to the right of the "Open" button in the Shortcuts Bar.
2. Select the file.

To overwrite a file that has already been saved, select "File|Save" from the Menu Bar.

To save a file for the first time or to save with a different name or location:

1. Select "File|Save As..." from the Menu Bar.
2. Navigate to the location where you want to save the file in the "Save As" dialog box.
3. Type a name in the "File name" text box and click the "Save" button.

To close a file:

1. Select "File|Close" or "File|Close All" from the Menu Bar. **Or**, right-click on the file thumbnail in the Photo Bin and select "Close."

Creating a New File

1. Select "File|New|Blank File" from the Menu Bar. **Or**, click the arrow to the right of the "Open" button in the Shortcuts Bar and select "New Blank File."
2. Enter a name in the "Name" field.
3. Select a preset from the "Document Type" drop-down. **Or** select "Custom" and enter settings:

Width and Height: Sets canvas size.

Resolution: 72 pixels/inch=screen content, 300=print.

Color Mode: Bitmap (line art), RGB, or Grayscale.

Background Contents: Set background color or set to transparency.

4. Click "OK."

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Adobe Photoshop Elements Manual

Barbara Brundage



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Photoshop Elements 13 For Beginners Joseph Joyner, 2015-07-29 We take photos every day and we cannot deny that we love doing that So if you are looking for a way to quickly edit your photos synchronize it in the web and share it then you must try Photoshop Elements 13 Sounds intimidating Haven't tried editing your photos Then read the tips and tricks described in this book to kick start your photo editing **Photoshop Elements 7: The Missing Manual** Barbara Brundage, 2008-10-03 Photoshop Elements 7 includes lots of new tools for sprucing up your photos like the Scene Cleaner that lets you get rid of unwanted elements and the Smart Brush that makes touch ups a breeze But the one thing you won't find in Elements is reader friendly guidance on how to get the most out of this powerful program Enter Photoshop Elements 7 The Missing Manual ready to explain not only how the tools and commands work but when to use them With this bestselling book now in its 5th edition you'll learn everything from the basics of loading photos into Elements to the new online photo sharing and storage service that Adobe's offering for free at Photoshop.com There's so much to Elements 7 that knowing what to do and when to do it is tricky That's why this book carefully explains all the tools and options by putting each one into a clear easy to understand context Learn to import organize and fix photos quickly and easily Repair and restore old and damaged photos and retouch any image Jazz up your pictures with dozens of filters frames and special effects Learn which tools the pros use you'll finally understand how layers work Create collages and photo layout pages for scrapbooks and other projects Fix your photos online and synch the changes to your own photo library As always author Barbara Brundage lets you know which features work well which don't and why all with a bit of wit and good humor Dive into Adobe's outstanding photo editor and find out why this Missing Manual is the bestselling book on the topic **Photoshop Elements 10: The Missing Manual** Barbara Brundage, 2011-09-21 Elements 10 offers much of Photoshop's power without the huge price tag It's a great tool for most image editing buffs whether you're a photographer scrapbooker or aspiring graphic artist But Elements still doesn't come with a useful manual This bestselling book helps you get the most out of the program from the basics to advanced tips for both Windows and Mac users The important stuff you need to know Quickly learn your way around Customize Elements to suit your working style Get to work right away Import organize and make quick image fixes with ease Retouch any image Learn how to repair and restore old and damaged photos Add pizzazz Give images more zip with dozens of filters layer styles and special effects Design with words Make text flow along a curved path or around an object or shape Find your creative flair Create scrapbooks greeting cards photo books and more Try out advanced techniques Work with layers blend modes and other tools **Photoshop Elements 12: The Missing Manual** Barbara Brundage, 2013-09-24 Whether you're a photographer scrapbooker or aspiring graphic artist Photoshop Elements 12 is an ideal image editing tool once you know how to use it This bestselling book removes the guesswork With candid jargon free advice and step by step guidance you'll get the most out of Elements for everything from sharing and touching up photos to fun print and online

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Photoshop Elements 9: The Missing Manual Barbara Brundage, 2010-09-23 Elements 9 offers much of Photoshop's power without the huge price tag It's an ideal tool for most image editing buffs including scrapbookers photographers and aspiring graphic artists But Elements still doesn't come with a decent manual This bestselling book will help you get the most out of the program from the basics to advanced tips for both Windows and Mac Quickly learn your way around Customize Elements to suit your working style Get to work right away Import organize and make quick image fixes with ease Retouch any image Learn how to repair and restore your old and damaged photos Add some pizzazz Give images more zip with dozens of filters frames and special effects Find your creative flair Create scrapbooks greeting cards photo books and more Use advanced techniques Work with layers blend modes and other tools Try out your new skills Download practice images and try new tricks as you learn

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