

Workbook Answer Key

UNIT 1

- 1 A. Hello. What's your name?
B. Suzanne. What's your name?
A. My name is John. Where are you from, Suzanne?
B. I'm from London. Where are you from?
A. I'm from New York.
- 2 3. I'm from Russia. 4. I'm from Japan.
5. We're from Brazil. 6. I'm from Taiwan. 7. We're from Australia.
- 3 1. She's Tomoko Suzuki. 2. She's from Japan. 3. She's a student. 4. She's 19.
5. They're Max and Lisa Smith.
6. They're from the United States.
7. They are teachers. 8. Lisa is 42.
9. Max is 45.
- 4 2. What is your name? 3. She is from France. 4. I am ten years old.
5. They are from England. 6. You are American. 7. We are students.
- 5 2. My name's Maria. 3. He's married.
4. They're from Brazil. 5. I'm from Mexico. I'm not from Spain. 6. We're from the United States. 7. He's a teacher. He's not a doctor.

- 6 1. My 2. your 3. your 4. my
7 1. her 2. His 3. His 4. Her

Country	Nationality
Australia	Australian
Brazil	Brazilian
Canada	Canadian
France	French
Italy	Italian
Japan	Japanese
Mexico	Mexican
the United States	American
Russia	Russian
Spain	Spanish
Taiwan	Taiwanese

9	 Russia Spanish	 B
	 C	 D

- 10 4. a teacher 5. an apple 6. a car
7. newspapers 8. a house 9. magazines
10. a camera 11. a telephone 12. stamps

- 11 2. Champagne is a French drink.
3. Oxford is an English university.
4. English is an international language.
5. Sydney is an Australian city.
6. A Mercedes is a German car.
7. A Pentax is a Japanese camera.
- 12 3. Where's she from? 4. What's her name? 5. I'm a student. 6. I have two sisters. 7. They're from Japan. 8. It's a Spanish orange. 9. His name's Hiro. 10. Her name is Linda.
- 13 1. one 2. two 3. three 4. four 5. five
6. six 7. seven 8. eight 9. nine
10. ten 11. eleven 12. twelve
13. thirteen 14. fourteen 15. fifteen
16. sixteen 17. seventeen 18. eighteen
19. nineteen 20. twenty
- 14 b. nine oranges c. fifteen students
d. five cars e. six tickets f. three letters
g. twelve keys h. four postcards
i. twenty stamps j. two dictionaries

UNIT 2

- 1 1. d 2. e 3. f 4. a 5. c 6. b
2 2. How old is he? 3. Where is he now?
4. What's his address? 5. Where is she now? 6. What's her job? 7. What's her phone number at work? 8. How old are the children? 9. Where are they now?
- 3 Students' own answers
- 4 2. The president of the United States isn't English. He's American.
3. Snow isn't hot. It's cold.
4. Five and six isn't twelve. It's eleven.
5. You aren't English. You're (Italian).
6. We aren't in a Russian class. We're in an English class.
7. Rolls-Royce cars aren't cheap. They're expensive.

- 5 3. Yes, he/she is. / No, he/she isn't.
4. Yes, it is. / No, it isn't.
5. Yes, it is. / No, it isn't.
6. Yes, I am. / No, I'm not.
7. Yes, I am. / No, I'm not.
8. Yes, they are. / No, they aren't.
- 6 2. It isn't hot today. 3. I'm not married.
4. Where's the newspaper? 5. They aren't from Washington. 6. We're at work. 7. You're a student.
- 7 2. You are not old. 3. My apartment is small. 4. Her son is not an accountant. 5. His wife is a journalist. 6. They are at work. 7. We are not rich.

- 8 3. is 4. is 5. P 6. is 7. P 8. P 9. is 10. P

- 9 2. Cathy is Louise's sister. 3. Stephen is David's son. 4. Ann is Stephen's aunt. 5. George is Mary's husband. 6. Mary is Cathy's grandmother. 7. David is Cathy's uncle. 8. David is Ann's brother

10 Students' own answers

- 11 2. a hot day 3. a young girl 4. an old man 5. an easy exercise 6. a difficult language 7. a fast car 8. an expensive camera

- 12 1. cars 2. classes 3. cities 4. women 5. families 6. addresses 7. people 8. boys 9. sandwiches 10. universities

13	2	one 1 ten 10 one hundred 100	two 2 twelve 12 twenty 20
	3	three 13 thirteen 30 thirty	fourteen 14 forty-five 45 fifty-four 54
	5	five 15 fifteen 50 fifty	sixteen 16 twenty-six 26 sixty-one 61
	7	seven 17 seventeen 78 seventy-eight	eighteen 18 eighty-seven 87 ninety-eight 98
	19	nineteen 90 ninety 99 ninety-nine	40 forty 65 sixty-five 82 eighty-two

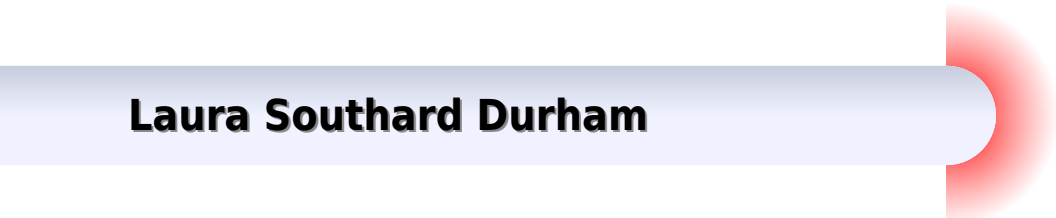
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4. \$7.15 Seven dollars and fifteen cents.
5. \$13.75 Thirteen dollars and seventy-five cents.
6. \$81.00 Eighty-one dollars.
7. \$125.50 One hundred and twenty-five dollars and fifty cents.

UNIT 3

She's a flight attendant. She wears a uniform. She travels a lot. She speaks three languages. She serves drinks. She's a doctor. She works in a hospital. She helps sick people. She works with nurses. She wears a white coat. He's a receptionist. He works in a hotel. He answers the phone. He speaks four languages. He works with a computer. He's a mail carrier. He works outside. He walks a lot. He delivers letters. He starts work at 5:00 A.M.

Answer Key The Medical Assistant 2nd Edition

Laura Southard Durham



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Lippincott Williams and Wilkins' Administrative Medical Assisting Laura Southard Durham, 2008 Lippincott Williams Wilkins Administrative Medical Assisting Second Edition teaches students the theory and skills to become effective medical office assistants The text and ancillary resources address all the required administrative competencies for CAAHEP and ABHES program accreditation The book includes critical thinking questions and is written for maximum readability with a full color layout over 100 illustrations and boxes to highlight key points A bound in CD ROM and a companion Website include CMA RMA exam preparation questions an English to Spanish audio glossary a clinical simulation administrative skill video clips competency evaluation forms and worksheets for practice A Skills DVD with demonstrations of the most important medical assisting skills is available separately An Instructor s Resource CD ROM and online instructor resources will be available gratis upon adoption of the text The Professional Medical Assistant Sharon Eagle, Cindi Brassington, Candace Dailey, Cheri Goretti, 2009-04-08 This new textbook uses a multidisciplinary integrated approach to learning that truly reflects the real world in which MAs practice whether they re focused on the front or back office From beginning to end it offers comprehensive competency based coverage complemented by an emphasis on multiple learning styles to better meet the needs of your students Mastery of all the knowledge and skills that lead to CMA AAMA or RMA certification plus flexibility versatility teamwork and professionalism in the workplace are the hallmarks of a successful and rewarding career as a Medical Assistant **El-Hi Textbooks and Serials in Print**, 2006 **Kinn's The Clinical Medical Assistant - E-Book** Brigitte Niedzwiecki, Julie Pepper, 2022-11-22 Selected for Doody s Core Titles 2024 in Medical Assisting More than any other product on the market the most successful medical assistants begin their careers with Kinn Known for more than 65 years for its alignment with national curriculum standards Kinn s The Clinical Medical Assistant An Applied Learning Approach 15th Edition teaches the real world clinical skills essential for a career in the modern medical office always with a focus on helping you apply what you ve learned This edition features a new unit on advanced clinical skills and expanded content on telemedicine infection control related to COVID 19 IV therapy radiology rehabilitation and much more With its approachable writing style appropriate for all levels of learners and a full continuum of separately sold adaptive solutions real world simulations EHR documentation experience and HESI remediation and assessment quickly master the leading skills to prepare for certification and a successful career in the dynamic and growing medical assisting profession Step by step illustrated procedures include rationales and a focus on professionalism Electronic health record EHR coverage provides access to hands on activities using SimChart for the Medical Office sold separately Applied learning approach incorporates threaded case scenarios and critical thinking applications Patient education and legal and ethical features at the end of each chapter reinforce legal and communications implications within medical assisting practice Key vocabulary terms and definitions are presented at the beginning of each chapter highlighted in text discussions and summarized in a glossary for

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