

DEPARTMENTAL EXAMINATIONS

May 2011

THE ACCOUNTS TEST FOR EXECUTIVE OFFICERS

(With Books)

Time — Three hours
(Maximum Marks : 100)

- [N.B.— (1) Answer all questions.
(2) Candidates are allowed the option to answer the paper either in English or in Tamil or even to answer the paper partly in English and partly in Tamil.
(3) Answers should be brief and to the point and need not be a verbatim reproduction of printed pages.
(4) Marks will be deducted for bad handwriting.]

- | | |
|---|------------|
| I. Write short notes on the following — | Marks |
| (a) Comptroller and Auditor-General of India | 5 × 4 = 20 |
| (b) Appropriation Bills | |
| (c) Finance Commission | |
| (d) Recruitment and conditions of Service of persons serving the Union or State. | |
| (e) Debaring a person from receiving gratuity. | |
| II. Distinguish between the following :— | 4 × 5 = 20 |
| (a) Compassionate Allowance and Compensation Pension | |
| (b) Pay Slip and Transfer Slip | |
| (c) Duty Allowance and Local Allowance | |
| (d) Budget Appropriation and Final Modified Appropriation. | |
| III. (a) Explain the procedure for the purchase of machinery and equipment of approximate value of Rs. 80,000 in the office of a head of department. | 4 × 5 = 20 |
| (b) Indicate the standards of financial propriety to be observed in incurring or authorising of any expenditure from Public Funds. | |
| (c) The demand for grant under "Agriculture" was reduced by the Legislative Assembly by Rs. 20 Lakhs. Can the reduction be restored by Government? What is the procedure to be followed in restoring the cut? | |
| (d) State the procedure for authorisation of anticipatory gratuity and family pension. | |

Account Test For Executive Officers Model Question Paper

Goyal Brothers Prakashan



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