

Chapter 3**Trial Balance**

It is a statement of ledger/account balances at a particular date.
Remember, Trial Balance is a statement not an account.

Uses of Trial Balance

Following are the advantages to prepare a Trial Balance

- To check the arithmetical accuracy of the double entry
- Assist in preparation of financial statements.
- Identify errors

Limitations of Trial Balance

- It cannot identify complete omission entry error
- If debit and credit entry is reverse, trial balance cannot reveal this error
- If any transaction is recorded in the wrong head e.g. if an expense is debited to an assets account. Trial balance will not be able to detect that mistake too

Format

**Trial Balance of ABC Ltd
As at 31st December, 2018**

Accounts balances	Dr Balance (\$)	Cr Balance (\$)
Assets	XX	
Liabilities		XX
Expenses	XX	
Incomes		XX
Equity		XX
Drawings	XX	
Sales returns	XX	
Provisions		XX
Purchase returns		XX
Total (same)	XX	XX

Practice Questions

Q # 1 You are required to prepare T accounts for the month of May from the following information. Then balance off the accounts and extract a trail balance as at 31st May, 2020

2020 May	Business Transactions
1	Started business with equity in cash \$800 and \$2200 in the bank
2	Bought goods on credit from the following persons: J Ward \$610; P Green \$214; M Taylor \$174; S Gemmill \$345; P Tone \$542
4	Sold goods on credit to: J Sharp \$340; G Boycott \$720; F Titmus \$1152
6	Paid rent by cash \$180
9	J Sharp paid his account by cheque \$340
10	F Titmus paid us \$1000 by cheque

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M Walker

A red circular graphic with a gradient, appearing as a stylized arrow or a partial circle, located to the right of the author's name.

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