Sample Cover Letter - Nursing

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18 April 2015

Joan Campbell
Graduate Recruitment Co-ordinator
St Joseph's Hospital
123 Victoria Street
MELBOURNE VIC 3000

Dear Ms Campbell

Re: Graduate Nurse Program

Thank you for taking the time to explain your program when I met you at the St Joseph's Graduate Program information session in March. I am now submitting my application for St Joseph's Hospital's Graduate Program. I am particularly interested in joining St Joseph's Hospital as I understand from our conversation and my research that you place a strong emphasis on holistic patient care. Having gained considerable professional insight through the observation and experience gained in my clinical placements. I have been able to see first-hand that this leads to better outcomes.

My Bachelor of Nursing degree at Monash has given me an excellent understanding of traditional nursing practices, new technology and caring values. During my three clinical placements I learned a range of nursing skills on the job, while developing the ability to think on my feet and learn by doing. I especially enjoyed my rotation on the emergency ward and aspire to specialise in this area one day.

I have also been able to develop knowledge in a range of practice settings and have been trained in problemsolving and clinical reasoning. Through my successful practice assessment I have proven that I am competent and safe in the practice of clinical nursing skills and am able to work within legal and ethical standards of practice.

I communicate well and have excellent attention to detail, as attested to by the Deputy Director of Nursing at Happy Days General Hospital who was especially impressed with my skills during my clinical placement there and offered me a professional reference. In addition to my studies, my employment experiences have helped me to develop a number of qualifies and skills, particularly terms work. My main role at Fine-Food Supermarket is to work collaboratively with staff, supervisors and merchandisers in organising floor space.

To support my application for the St Joseph's Hospital Graduate Program I have enclosed copies of my resume, academic transcripts and clinical placement reports. Thank you for your consideration, I am eager to discuss my application with you in more detail and look forward to hearing from you, please feel free to contact me any time on 0413 447 946.

Yours sincerely

Andrea Douglass

Attached: Resume, Clinical Placement Reports and Academic Transcripts



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Susan Hassmiller, Ashley Darcy Mahoney, Kenya Beard

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The Future of Nursing 2020-2030: Global Applications to Advance Health Equity Susan Hassmiller, Ashley Darcy Mahoney, Kenya Beard, 2023-08-16 This book provides an application of the concepts and recommendations of The Future of Nursing 2020 2030 Charting a Path to Achieve Health Equity Report a Consensus Study from the US National Academy of Medicine It offers complementary guidance through tools tips examples and storytelling As such this book written by prominent international academics and nurse practitioners offers program and policy recommendations for health equity As the world's largest and most trusted workforce nurses are in a key position thus must step up to help address these inequities now The recent pandemic has laid bare these inequities in ways that are stark and demanding of our attention This book offers program and policy recommendations along with case studies designed to empower nurses to understand and ACT to improve health equity This text provides nurses an opportunity to clearly see the need for an equitable just and fair society There has never been a more urgent call to action **Application of Nursing Informatics** Carolyn Sipes, 2019-02-05 Designed to provide a foundation for nursing informatics knowledge and skills required in today s data driven healthcare environment this text examines the impact and implementation of technology in nursing practice Patient healthcare needs have only become more complex in a rapidly aging and diversifying population Nurse Informaticists as experts in improving healthcare delivery through data and technology play a key role in ensuring quality and safety to patients This text relies on nurses practical experience to foster higher level critical thinking and decision making for professional development in informatics and life long learning Application of Informatics and Technology in Nursing Practice addresses the foundations of Nursing Informatics competencies streamlined for the unique experience of practicing nurses Organized around the framework of AACN Essentials of Baccalaureate Education ANA Scope and Standards of Practice for Nursing Informatics Institute of Medicine IOM Competencies and Quality and Safety Education for Nurses QSEN knowledge skills and attitudes KSAs this text features numerous case scenarios of real life applications to engage the reader and reinforce content Chapters cover informatics competencies knowledge and skills in a concise manner that recognizes the value of prior nursing experience and builds upon the reader's existing knowledge base Key Features Provides information needed for all nurses in order to advance professionally in the new discipline and specialty of Nursing Informatics Each chapter contains relevant critical thinking exercises vignettes and case studies Provides information and skills needed by nurses specific to a variety of healthcare settings Each chapter contains end of Chapter Learning Assessments What Do You Know Now Instructor Ancillary Package is included TARGET HIGH DR MUTHUVENKATACHALAM S,DR AMBILI M VENKAT, 2017-06-30 Key Features Synopses of All Nursing Medical Subjects 2000 MCQs with Explanations 7500 Practice Qs of High Standard 500 New Qs 4500 Additional Practice Qs in App 500 New Qs 43 Recent Exams 2017 10 Solved Papers 11 New Papers 8 Color plates on Anatomical Illustrations All New Color Plates 55 Appendices containing Tables Flowcharts 10

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diagnoses Key points and key terms in each chapter summarize important content for more efficient review and study Unexpected Outcomes and Related Interventions for each skill alert you to potential problems and appropriate nursing actions Delegation coverage clarifies which tasks can and cannot be delegated A glossary provides quick access to definitions School Nursing Robin Shannon, Catherine F. Yonkaitis, 2025-06-26 Endorsed and promoted by the National Association of School Nurses NASN this is the only comprehensive and current resource for practicing school nurses and students From the foundations of practice roles and functions legal concerns and leading and managing within school settings to the well child the child with episodic and chronic illness and behavioral issues it encompasses all aspects of the delivery of healthcare services to school age children adolescents and staff Written and edited by school nurses and pediatric experts it features real world tested best practices based on evidence and experience and content not found anywhere else Fundamentals of Nursing Models, Theories and Practice Hugh A. McKenna, Majda Pajnkihar, Dominika Vrbnjak, 2025-06-16 Introduces different nursing theories and their relevance to everyday nursing practice Nursing theory and nursing models are key elements of any modern nursing course Understanding both the conceptual and practical aspects of nursing is vital to assessing planning and implementing consistent and seamless patient care Fundamentals of Nursing Models Theories and Practice is a concise easily accessible introduction to the development application and evaluation of various nursing theories This highly anticipated new edition guides readers through each step of a theory generating journey from identifying phenomena in clinical practice to forming concepts and propositions to constructing a new theory Incorporating the most recent research and up to date references throughout the third edition covers a broader range of nursing theories to guide and improve patient care Examines the relationship between nursing theory clinical practice and nursing roles Discusses 12 different criteria that readers can use to select the appropriate theory Outlines the different ways that nurses learn and impart knowledge Describes various methodological approaches used by researchers to generate or test nursing theory Demonstrates how the validity of a theory is determined through rigorous and systematic analysis and evaluation Fundamentals of Nursing Models Theories and Practice is a must have book for all pre registration nursing students and newly qualified nurses Fundamentals Davis Essential Nursing Content + Practice Questions Patricia M Nugent, Barbara A Vitale, 2017-04-20 Up to date with the NCLEX RN 2016 Test Plan Too much information Too little time Here's everything you need to succeed in your fundamentals of nursing course and prepare for course exams and the NCLEX Succinct content review in outline format focus on must know information while case studies and NCLEX style questions develop your ability to apply your knowledge in simulated clinical situations You ll also find proven techniques and tips to help you study more effectively learn how to approach different types of questions and improve your critical thinking skills Potter and Perry's Canadian Fundamentals of Nursing - E-Book Barbara J. Astle, Wendy Duggleby, Patricia A. Potter, Anne G. Perry, Patricia A. Stockert, Amy Hall, 2023-02-15 Get the solid foundation you need to

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