#### A UNIVERSITY WRITING CENTER MINI-COURSE

# Answering Essay Questions: Reasoning and Strategies

- 1. An essay exam is designed not only to test your understanding of the facts and information covered in a course but your ability to construct a clear, organized, and well-supported response. Often you will be asked to make sense of and analyze information rather than to simply list facts. The following steps in responding to an essay exam will help you succeed:
- Read the entire exam before you answer any individual question. Be sure to pay attention to the opening directions. Read and analyze each question carefully, making sure that you understand what the instructor is asking.
- 3. Seek clues to the answers in the questions themselves. Look at the verbs in the question-"discuss," "list," "cite," "analyze," "compare," "evaluate." (Know the meaning of these words
  before you take a test.) Look at the nouns--"main features," "the significance of," "which of
  three positions," Clear clues to the organization of your answer often lie within the question
  itself. For example, a question which reads, "What are the pros and cons of using pesticides
  to control mosquitoes?" is asking a student to discuss first then pros and then the cons and
  not simply one example of each. Three is usually the minimum when a number is not
  specified.
- Budget your time. Consider which questions are easy and which are more difficult. A lot a
  given amount of time to each question, but not necessarily equal time to each.
- Order your responses. Usually it is best to answer the easiest question first because it may save time. On the other hand, you may want to answer the most difficult question first because you know the most about it.
- 6. Before you answer a question, make an idea sheet. Jot down any facts, ideas, and specifies you have learned in your study which relate to the question asked. Do this quickly and sort the ideas later. Using our pesticide example above, a thinking student would jot down all the good reasons he or she could remember or think of for using pesticides to control mosquitoes, and then jot down all the ill effects on humans when those pesticides are used. In general, when you have several examples, start with your weakest example and move to your strongest. Saving the best evidence for last helps to keep your reader engaged.
- 7. Compose your response. Make a simple outline. The introductory paragraph should directly answer the question. Often turning the question into a statement will achieve this. Begin with a clearly stated topic sentence which answers the question and indicates the direction your response will take. Again, looking at our mosquito example, a student would need to consider his or her brainstorming evidence and come up with a topic sentence which accurately reflects the student's position. Possibilities include "New evidence shows that

# **Answering Essay Questions Format**

L Darling-Hammond

#### **Answering Essay Questions Format:**

Spellman's Standard Handbook Wastewater Operators Frank R. Spellman, 2000-04-10 Spellman's Standard Handbook for Wastewater Operators is a three volume study guide and readily accessible source of information for review in preparing wastewater personnel for operator certification and licensure These handbooks are resource manuals and troubleshooting guides that contain a compilation of wastewater treatment information data operational material process control procedures and problem solving safety and health information new trends in wastewater treatment administration and technology and numerous sample problem solving practice sets many based on actual tests The Handbook volumes review the wastewater operator s job related knowledge as job requirements identified by the examination developers as essential for a minimally competent Class IV through Class I or Grade I through Grade V wastewater treatment plant operator Every attempt has been made to make the three Handbook volumes as comprehensive as possible while maintaining McDonald's the Nurse Educator's Guide to Assessing Learning Outcomes Tresa their compact practical format Kaur, 2024-12-09 McDonald's The Nurse Educator's Guide to Assessing Learning Outcomes Fifth Edition is a comprehensive quide for nurse educators that covers the assessment of critical thinking the development of learning objectives and the creation of tests including detailed tips for writing many kinds of individual test items. This unique resource also covers the analysis of test reliability Examples of effective and ineffective test items are included throughout to help faculty and nurse educators deepen their understanding of how to create effective tests and assess student learning The updated Fifth Edition features two new chapters dedicated to the NextGen NCLEX to prepare faculty to develop questions for their students addressing the move from critical thinking to clinical judgment Planning a Course Ian Forsyth, Alan Jolliffe, David Stevens, 1999 First Published in 1999 Routledge is an imprint of Taylor Francis an informa company **Educational** Principles and Practice in Veterinary Medicine Katherine Fogelberg, 2024-01-04 Educational Principles and Practice in Veterinary Medicine An in depth veterinary centered reference to the discipline of education Educational Principles and Practice in Veterinary Medicine provides a detailed comprehensive reference to the discipline of education both broadly and as it relates to veterinary medicine Written for veterinary faculty members instructors and educators in other health professions the book offers an in depth examination of knowledge and skills related to veterinary education It discusses educational theory how people learn the structure and function of higher education and educational technologies among many other topics of importance Sections cover educational leadership professional development for faculty research methods and study design administration outcomes and assessment accreditation and the roles of the professional program instructor Educational Principles and Practice in Veterinary Medicine Provides a detailed exposition to the discipline of education encompassing both theory and practice Covers essential topics such as educational theory the structure and function of higher education and educational technologies all tailored to veterinary education Acts as a reference to

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