Career in Administrative Information Management Roadmap

This infographic illustrating the career roadmap, skills, and study journey for students in the TUT Administrative Information Management programme.



Core Skills You'll Learn at TUT Online

- Records & Information Management
- Business Communication
- Computer Literacy
- Office Practice & Admin
- . Data Processing & Reporting



Study Journey at TUT Online

- . Year 1: Foundation modules
- Year 2 Intermediate courses
- Year 3: Advanced projects and career preo
- Label each with module examples



Coreer Opportunities

- Office Administrator
- Information Officer
- · Records Clerk
- · Data Entry Specialist
- Executive Assistant



Why Study AIM Online at TUT?

- 100% Online & Flexible
- Recognised South African Qualification
- Learn at Your Own Page
- Supported by Expert Lecturers

Tut Career Guide

Shasha Hu

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