

BCE / A-16
BUSINESS COMMUNICATION
Paper-I

Time allowed : 3 hours]

[Maximum marks : 80

Note : *Attempt five questions in all, selecting at least one question but not more than two questions from each unit. All questions carry equal marks.*

नोट : कुल पाँच प्रश्नों के उत्तर दीजिए। प्रत्येक इकाई से कम से कम एक प्रश्न और अधिक से अधिक दो प्रश्न करें। सभी प्रश्नों के अंक समान हैं।

Unit-I इकाई-I

1. "Communication is the life blood of business". Explain.
 “संचार व्यवसाय का जीवन-रक्त है” व्याख्या कीजिए। *
2. What is informal communication ? Discuss the utility of informal communication for an organisation. What are its advantages and limitations ?
 अनौपचारिक संचार क्या है ? एक संगठन के लिए अनौपचारिक संचार की क्या उपयोगिता है ? इसके लाभ तथा सीमाएं क्या हैं ?
3. What do you mean by communication barriers ? Explain different types of barriers in brief.
 संचार अवरोधों से आप क्या समझते हैं ? विभिन्न प्रकार के संचार अवरोधों की संक्षेप में व्याख्या कीजिए।
4. What do you mean by self development ? How does self development contribute to effective communication ?
 स्व-विकास का क्या अर्थ है ? स्व-विकास प्रभावी संचार में किस प्रकार का योगदान देता है ?

1st Year Business Communication Question Paper

Yan Bai



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