NHA CCMA Administrative Assisting Review Questions and Answers.

Health Insurance Portability and Accountability Act (HIPAA) -

'protects a patient's personal and medical information including use and disclosure of personal health information (PHI)

personal health information (PHI) -

Any individually indentifiable health information such as name, DOB, phone number, address, etc. that is transmitted or maintained by electronic media such as a computer

usual fee -

Inormal fees charged by a provider

reasonable fee -

Viee for service or procedures that require extra time and effort for the provider due to the level of complexity of the procedure

customary fee -

\a range of fees charged by the providers who have similar training and experience and practice in the same geographic area.

capitation -

\a fixed amount of money paid to a provider by a third-party payer per individual enrollee for an established period

source-oriented -

'medical record documentation template that is organized by the entity that supplied the data

Stream scheduling -

'also called time-specified scheduling, is scheduling patients at a specific time with enough time reserved the visit. The amount of time for each appointment varies depending on the patient's condition/reason

cluster scheduling -

\scheduling involving grouping patients who have similar conditions into specific conditions into specific time slots or days

Wave scheduling -

\Scheduling three people in the first 30 min of the hour and are taken to be seen as they arrive. All patient scheduled for that hour are seen with that hour

Modified wave scheduling -

Administrative Medical Assisting Review Answers

Wilburta Q. Lindh, Marilyn S. Pooler, Carol D. Tamparo

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