

Advance Powerpoint Presentations Guide

CIA Training Ltd

Advance Powerpoint Presentations Guide:

Open Learning Guide for PowerPoint 2003 Advanced Cia Training Ltd Staff,2004-11 This A4 spiral bound manual has been specifically designed to provide the necessary knowledge and techniques for the successful creation and manipulation of a PowerPoint presentation The accompanying data files on CD are designed to help demonstrate the features you are learning as you work through the manual using a step by step approach Clait Advanced 2006 Unit 5 Professional E-Presentation Using PowerPoint 2003 CIA Training Ltd, 2005-08 This manual has been designed to help you achieve the requirements set by the CLAIT Advanced 2006 Unit 5 assessments Complex presentations are planned and edited producing evidence for a sample portfolio Useful data files are supplied with the manual which allow you to practise the different software features Endorsed by OCR **Open Learning Guide for Word 2003 Advanced** Cia Training Ltd Staff, 2004-06 This A4 spiral bound manual has been specifically designed to provide the necessary knowledge and techniques for the successful creation and manipulation of Word documents The accompanying data files are designed to help demonstrate the features you are learning as you work through the manual using a step by step approach **Presentations by Design** Andrew Abela, 2008-11-03 Advanced Presentations by Design overturns much of the conventional wisdom and practice for creating presentations Based on over 200 research studies from the fields of communication marketing psychology multimedia and law it provides fact based answers to critical questions about presentation design including how to adapt your presentation to different audience personality preferences what role your data should play and how much of it you need how to turn your data into a story and how to design persuasive yet comprehensible visual layouts

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