

# ENTERPRISE EMPLOYEE ANNUAL LEAVE FORM

| Enterprise employee annual leave form |      |            |          |            |            |                    |        |
|---------------------------------------|------|------------|----------|------------|------------|--------------------|--------|
| unit                                  |      |            |          |            |            |                    |        |
| serial number                         | Name | Job number | Position | department | Entry Time | annual leave cycle | Remark |
| 1                                     |      |            |          |            |            |                    |        |
| 2                                     |      |            |          |            |            |                    |        |
| 3                                     |      |            |          |            |            |                    |        |
| 4                                     |      |            |          |            |            |                    |        |
| 5                                     |      |            |          |            |            |                    |        |
| 6                                     |      |            |          |            |            |                    |        |
| 7                                     |      |            |          |            |            |                    |        |

# Annual Leave Template Microsoft

**Paul E. Harris**

A red circular graphic with a gradient, appearing as a partial circle or a thick arc, located to the right of the name bar.

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