# Strategies for Answering Interview Questions

Keep your answers short, limited to a couple of sentences to avoid losing your listener.



- Avoid "yes" or "no" responses. Always provide examples demonstrating your skills and/or experience.
- Don't use the words "but" or "however" as these words negate everything that came before them, i.e., avoid saying "I enjoy working in a team environment, but...'



Look directly at the interviewer and speak with interest and enthusiasm. Above all, stay positive!



- Don't apologize for lack of experience. Instead,
  - emphasize what you can offer.



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# **Answering Interview Questions Effectively**

Matthew J. DeLuca, Nanette F. DeLuca

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