

Answer key

1 Building a career

1.1 About business The education business

1 telemarketing, personal referrals, weekends at Harvard, mail shots, travelling shows

- 2**
- 23,000 applications for the new academic year
 - 9% of applications were accepted
 - 80% ultimately decided to attend
 - 10% of admitted students came from abroad
 - 35 staff in Fitzsimmons' team
 - \$43,700 – the annual tab for tuition, room and board
 - \$60,000 – parents who make less aren't expected to pay
 - 8000 alumni volunteers

- 3**
- Purchase high school juniors' names from examination boards.
 - Send 70,000 or so letters to high school juniors.
 - Visit 140 US cities and travel to other countries.
 - Send out 8,000 alumni volunteers to identify possible candidates.
 - Sort applications and give a score from one to six.
 - Local subcommittees discuss the case for and against each candidate.
 - Professors, alumni, and students lobby successful candidates by phone.
 - Invite applicants to spend a weekend at Harvard in April.

- 4**
- speaker 3
 - speaker 1
 - speaker 4
 - speaker 2

1.2 Vocabulary Education and career

- 1** gain 2 acquire 3 improving 4 boosting 5 have
6 going to 7 making 8 receive 9 obtain 10 enhance

2 I worked in several departments and gained knowledge about all aspects of the business.
I believe this job will allow me to acquire new skills and boost my earnings.
My gap year in the States definitely improved my employability, and working for IBM certainly enhanced my CV.
On my Business Studies course I received tuition from practising managers and obtained experience on work placements.

- 3**
- finance
 - arrange
 - borrow
 - support
 - obtain
 - win
 - subsidise

4 Student A:
I wasn't a very motivated student when I was younger, so I failed my exams in 1999 and had to retake them the following summer. I'd already decided I wanted to take a gap year then go to business school, so this time I completed all the coursework and revised thoroughly; I passed easily. I spent a year abroad as an assistant in a secondary school and then went to business school – I'd already applied and successfully attended an interview before revisiting my exams.
In my second year as an undergraduate, I spent a semester as an intern at Hewlett Packard, which was very rewarding. In fact, I went straight into a job at HP after I graduated the following June. They encouraged me to do a Master's degree by correspondence – I just have to finish writing a dissertation. I need a break now, but I may take a sabbatical to study for an MBA in a few years' time.

5 Student B:
I wasn't a very motivated student when I was younger, so I had to retake my exams in 2000 after I failed them the year before. I'd already decided that before going to business school I wanted to take a gap year. I passed easily because this time I completed all the coursework and revised thoroughly. I'd already applied and successfully attended an interview at a business school, so after revisiting my exams I spent a year abroad as an assistant in a secondary school.
I spent a semester as an intern at Hewlett Packard in my second year as an undergraduate, which was very rewarding. In fact, after I graduated the following June I went straight into a job at HP. I'm now writing a dissertation for a Master's degree by correspondence which HP encouraged me to do. I may take a sabbatical to study for an MBA in a few years' time, but I need a break first.

- 6**
- contacted
 - presented
 - recruited
 - trained
 - met
 - succeeded
 - designed

- 8** implemented
9 managed / motivated
10 motivated / managed
11 chained
12 drew up

- 13**
- to be resting, to take a sabbatical
 - to be laid off, to be made redundant
 - to be promoted, to join a company
 - to quit, to give in your notice
 - to be on assignment, to be transferred
 - to be suspended, to be dismissed

- 14**
- He's intending to quit his job because his company keeps giving him assignments in different countries. He needs to give in his notice three months before he can leave.
 - She was laid off when they modernised the company, then made redundant when they couldn't find any work for her.
 - He's been suggested for not wearing a safety helmet, but he thinks the company want to dismiss him.
 - He joined the company four years ago and has just been promoted.
 - She's on secondment in Paris, and she's being transferred to Vancouver.
 - He's resting at the moment, and considering taking a sabbatical to write a book.

Name: Bob	Name: Lucy	Name: Mel
Problem: Started up successful electronics company. Resigned when he disagreed with his CEO. Sell shares? What next?	Problem: Previously worked as assistant teacher. Promoted when she wrote stories at work. Do creative writing course, or look for another job?	Problem: Designed and sold product to local govt. when in high school. Drop out of prestigious business school to start own business?

1.3 Grammar Tense review

- 1** When I left school I wasn't sure what to do next. I had applied for a place at university, but while I was revising for my exams I had already decided that I didn't feel ready for university. I had read a lot about East Africa, and one day when I was watching a TV documentary about Ethiopia, I suddenly knew that that was where I was going. In fact it was while I was working with an NGO in Ethiopia that I became interested in business.

- 2**
- have just finished
 - am currently working
 - consider
 - has left
 - have agreed
 - have been designing
 - have been looking
 - seems

- 3**
- If I get the job, I will try to make myself available as soon as possible, but I wouldn't be able to start immediately unless HPC agreed to let me go.
 - You see, if I make a commitment, I do my best to respect it.
 - If by any chance the job were based in Kenya, I would take it anyway, even though I'd prefer to use my *Ambulic*.

4 In the short term, I hope (1) I'll become a department manager quite quickly. We learnt a lot about management on the MBA, and (2) I'm going to put the theory into practice as soon as I can. On the personal front, (3) I'm getting married next June; over the next couple of years my fiancé (4) is going to write TV and movie scripts, so (5) he is going to be totally mobile and happy to move as necessary.

- 5** Exercise 5
- | | |
|---------------|--------------------|
| usually | present simple |
| currently | present continuous |
| always | present simple |
| at present | present continuous |
| at the moment | present continuous |
| often | present simple |

- 6** Exercise 6
- | | |
|-----------|-----------------|
| ever | present perfect |
| in | past simple |
| never | present perfect |
| ago | past simple |
| already | present perfect |
| (not) yet | present perfect |
| when | past simple |
| just | present perfect |

Analyzing English Grammar 6th Edition Answer Key

Anne Burns, Caroline Coffin



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Step up English Grammar Book 6 Solution Book (Year 2023-24) ,2024-01-02 *The Beginners' Drill-book of English Grammar, Etc* James Burton (Assistant Master in the High School of the Liverpool Institute.),1878 *Teaching Dilemmas and Solutions in Content-Area Literacy, Grades 6-12* Peter Smagorinsky,2014-08-27 Middle and high school students must become proficient readers and writers to successfully meet the requirements of the secondary curricula and be adequately prepared for college employment and citizenship Literacy Across the Curriculum is a guide for educators who are concerned with how students experience literacy instruction across the secondary school curriculum and need strategies for raising student performance levels Resources in Education ,1999-04 **Research in Education** ,1971

Analyzing English in a Global Context Anne Burns,Caroline Coffin,2013-10-18 Devised in collaboration with the Open University and Macquarie University Australia Analysing English in a Global Context is specifically designed for the postgraduate student market as well as for teachers of English as a second or foreign language throughout the world This is a groundbreaking Reader which includes specially commissioned pieces as well as classic texts and provides a global perspective on the changing uses and forms of English and its impact on language teaching contexts Students skills in analysing these forms will be developed through an examination of the major functional models and their strengths and weaknesses *Police Promotion* Joseph A. Murray,1962 **English Grammar for Students of French** Jacqueline Morton,1989 Reference Catalogue of Current Literature ,1877 **Teaching Secondary English** Daniel Sheridan,2013-03-07 This new edition of Teaching Secondary English is thoroughly revised but its purpose has not changed Like the popular first edition it balances content knowledge with methodology theory with practice and problem posing with suggested solutions The tone and format are inviting while addressing student readers on a professional level Rather than attempting to cover everything the text provides a framework and materials for teaching a secondary English methods course while allowing considerable choice for the instructor The focus is on teaching literature writing and language the basics of the profession Attention is given to the issues that arise as one seeks to explore what it means to teach English The problems and tensions of becoming a teacher are discussed frankly in a manner that helps students figure out their own attitudes and solutions Features Focuses on a few central concepts in the teaching of secondary English Provides an anthology of 22 readable and challenging essays on key topics allowing students to hear a variety of voices and opinions Includes an applications section for each reading that extends the discussion and asks students to explore problems and grapple with important issues related to the articles Offers short writing assignments in questions that follow the readings and in brief writing tasks in the applications and a longer writing assignment at the end of each chapter Addresses student readers directly without talking down to them New in the Second Edition This edition is shorter tighter and easier to use The opening and concluding chapters more directly address the concerns of new teachers The anthology is substantially updated of the 22

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New Rudman's Questions and Answers on The--GRE Jack Rudman,National Learning Corporation,2019 The Admission Test Series prepares students for entrance examinations into college graduate and professional school as well as candidates for professional certification and licensure The Graduate Record Examination General Aptitude Test GRE Passbook R prepares you by sharpening the skills and abilities necessary to succeed on your upcoming entrance exam It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam including but not limited to verbal ability quantitative ability analytical ability and more *New Rudman's Question and Answers on The--CLEP College-Level Examination Program Subject Test In-- Geology* National Learning Corporation,2018 The College Level Examination Program CLEP enables students to demonstrate college level achievement and earn college credit in various subject areas based on knowledge acquired through self study high school and adult courses or through professional means The CLEP Geology Passbook R prepares you by sharpening knowledge of the skills and concepts necessary to succeed on the upcoming exam and the college courses that follow *New Rudman's Questions and Answers on the NCE, National Counselor Examination* National Learning Corporation,2019 The Admission Test Series prepares students for entrance examinations into college graduate and professional school as well as candidates for professional certification and licensure The National Counselor Examination NCE Passbook R prepares you by sharpening the skills and abilities necessary to succeed on your upcoming entrance exam It provides a series of informational texts as well as hundreds of questions and answers in the areas that will likely be covered on your upcoming exam including but not limited to human growth and development social and cultural foundations interpersonal relationships child development and more **New Rudman's Questions and Answers on the College Level Examination Program (CLEP) Subject Examination in Dental Auxiliary Education Examination in Head, Neck and Oral Anatomy** ,1999 **GRE Analytical Writing: Solutions to the Real Essay Topics - Book 1 (Sixth Edition)** Vibrant Publishers,2020-12-05 65 Solved Issue and Argument topics with strategies to be used as benchmark New Essays included Expert Strategies and simplified methods to produce focused responses Scoring Guides for Issue and Argument tasks as per the GRE Guidelines Prepare to score higher on the Analytical Writing section of the GRE test with the sixth edition of GRE Analytical Writing Solutions To The Real Essay Topics Book 1

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