

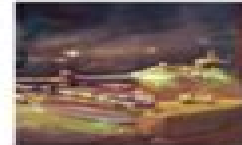
ART 102 History of Architecture I

Egyptian Architecture

Historical Background Social Characteristics & Beliefs

Architectural Ideas

- Ancient Egyptians viewed earthly dwellings as temporary
- They paid little attention to house construction
- The tomb was seen as a permanent dwelling for the afterlife
- Tremendous effort was exerted in tomb construction
- The mummified dead body was buried in a stone box called sarcophagus in the tomb



Historical Background Social Characteristics & Beliefs

Architectural Ideas

- Believed a dead person needs all her/his worldly goods
- Tomb usually packed w/ all the treasures of dead person
- If anything cannot be provided, it is painted on the walls of the tomb



Example of ancient Egyptian tomb

Architecture of the Civilization Introduction

- During the old Kingdom, the pharaoh and his court lived in **Memphis**
- When they died they were buried at the **Necropolis at Saqqara**
- The earthly dwelling of the ancient Egyptians was seen as temporary and the **tomb as a permanent dwelling**
- Houses were built of temporary materials to last for a lifetime

Architecture of the Civilization Introduction

- Tombs were most outstanding architectural element of the period
- Tombs also serve as the **focus for the worship of the dead**
- The tomb evolved during the old kingdom from the **Mastaba**, through the **stepped pyramid** to the renowned **ancient Egyptian pyramid**

Early Kingdom Tombs Mastaba



Plan of a group of Mastabas

- The earliest method of burial in ancient Egypt was in shallow pits in the desert
- The desert dried the bodies and preserved them
- When animals preyed on bodies, the people dug deeper
- In the end they built a bench-like structure over graves to create first burial structure called Mastaba

Ancient Egypt Handout Niversite Iin 1 Sayfa

Ian Pickup



Ancient Egypt Handout Niversite Iin 1 Sayfa:

Getting the books **Ancient Egypt Handout Niversite Iin 1 Sayfa** now is not type of challenging means. You could not only going past books buildup or library or borrowing from your associates to log on them. This is an totally easy means to specifically get lead by on-line. This online publication Ancient Egypt Handout Niversite Iin 1 Sayfa can be one of the options to accompany you considering having other time.

It will not waste your time. allow me, the e-book will agreed make public you new situation to read. Just invest tiny era to read this on-line proclamation **Ancient Egypt Handout Niversite Iin 1 Sayfa** as skillfully as review them wherever you are now.

<https://legacy.tortoisemedia.com/data/publication/Documents/Manual%20Emotional%20Intelligence.pdf>

Table of Contents Ancient Egypt Handout Niversite Iin 1 Sayfa

1. Understanding the eBook Ancient Egypt Handout Niversite Iin 1 Sayfa
 - The Rise of Digital Reading Ancient Egypt Handout Niversite Iin 1 Sayfa
 - Advantages of eBooks Over Traditional Books
2. Identifying Ancient Egypt Handout Niversite Iin 1 Sayfa
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Ancient Egypt Handout Niversite Iin 1 Sayfa
 - User-Friendly Interface
4. Exploring eBook Recommendations from Ancient Egypt Handout Niversite Iin 1 Sayfa
 - Personalized Recommendations
 - Ancient Egypt Handout Niversite Iin 1 Sayfa User Reviews and Ratings
 - Ancient Egypt Handout Niversite Iin 1 Sayfa and Bestseller Lists

5. Accessing Ancient Egypt Handout Niversite Iin 1 Sayfa Free and Paid eBooks
 - Ancient Egypt Handout Niversite Iin 1 Sayfa Public Domain eBooks
 - Ancient Egypt Handout Niversite Iin 1 Sayfa eBook Subscription Services
 - Ancient Egypt Handout Niversite Iin 1 Sayfa Budget-Friendly Options
6. Navigating Ancient Egypt Handout Niversite Iin 1 Sayfa eBook Formats
 - ePub, PDF, MOBI, and More
 - Ancient Egypt Handout Niversite Iin 1 Sayfa Compatibility with Devices
 - Ancient Egypt Handout Niversite Iin 1 Sayfa Enhanced eBook Features
7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Ancient Egypt Handout Niversite Iin 1 Sayfa
 - Highlighting and Note-Taking Ancient Egypt Handout Niversite Iin 1 Sayfa
 - Interactive Elements Ancient Egypt Handout Niversite Iin 1 Sayfa
8. Staying Engaged with Ancient Egypt Handout Niversite Iin 1 Sayfa
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Ancient Egypt Handout Niversite Iin 1 Sayfa
9. Balancing eBooks and Physical Books Ancient Egypt Handout Niversite Iin 1 Sayfa
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Ancient Egypt Handout Niversite Iin 1 Sayfa
10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
11. Cultivating a Reading Routine Ancient Egypt Handout Niversite Iin 1 Sayfa
 - Setting Reading Goals Ancient Egypt Handout Niversite Iin 1 Sayfa
 - Carving Out Dedicated Reading Time
12. Sourcing Reliable Information of Ancient Egypt Handout Niversite Iin 1 Sayfa
 - Fact-Checking eBook Content of Ancient Egypt Handout Niversite Iin 1 Sayfa
 - Distinguishing Credible Sources
13. Promoting Lifelong Learning

- Utilizing eBooks for Skill Development
- Exploring Educational eBooks

14. Embracing eBook Trends

- Integration of Multimedia Elements
- Interactive and Gamified eBooks

Ancient Egypt Handout Niversite Iin 1 Sayfa Introduction

Ancient Egypt Handout Niversite Iin 1 Sayfa Offers over 60,000 free eBooks, including many classics that are in the public domain. Open Library: Provides access to over 1 million free eBooks, including classic literature and contemporary works. Ancient Egypt Handout Niversite Iin 1 Sayfa Offers a vast collection of books, some of which are available for free as PDF downloads, particularly older books in the public domain. Ancient Egypt Handout Niversite Iin 1 Sayfa : This website hosts a vast collection of scientific articles, books, and textbooks. While it operates in a legal gray area due to copyright issues, its a popular resource for finding various publications. Internet Archive for Ancient Egypt Handout Niversite Iin 1 Sayfa : Has an extensive collection of digital content, including books, articles, videos, and more. It has a massive library of free downloadable books. Free-eBooks Ancient Egypt Handout Niversite Iin 1 Sayfa Offers a diverse range of free eBooks across various genres. Ancient Egypt Handout Niversite Iin 1 Sayfa Focuses mainly on educational books, textbooks, and business books. It offers free PDF downloads for educational purposes. Ancient Egypt Handout Niversite Iin 1 Sayfa Provides a large selection of free eBooks in different genres, which are available for download in various formats, including PDF. Finding specific Ancient Egypt Handout Niversite Iin 1 Sayfa, especially related to Ancient Egypt Handout Niversite Iin 1 Sayfa, might be challenging as theyre often artistic creations rather than practical blueprints. However, you can explore the following steps to search for or create your own Online Searches: Look for websites, forums, or blogs dedicated to Ancient Egypt Handout Niversite Iin 1 Sayfa, Sometimes enthusiasts share their designs or concepts in PDF format. Books and Magazines Some Ancient Egypt Handout Niversite Iin 1 Sayfa books or magazines might include. Look for these in online stores or libraries. Remember that while Ancient Egypt Handout Niversite Iin 1 Sayfa, sharing copyrighted material without permission is not legal. Always ensure youre either creating your own or obtaining them from legitimate sources that allow sharing and downloading. Library Check if your local library offers eBook lending services. Many libraries have digital catalogs where you can borrow Ancient Egypt Handout Niversite Iin 1 Sayfa eBooks for free, including popular titles. Online Retailers: Websites like Amazon, Google Books, or Apple Books often sell eBooks. Sometimes, authors or publishers offer promotions or free periods for certain books. Authors Website Occasionally, authors provide excerpts or short stories for free on their websites. While this might not be the Ancient Egypt Handout Niversite Iin 1 Sayfa full book , it can give you a taste

of the authors writing style. Subscription Services Platforms like Kindle Unlimited or Scribd offer subscription-based access to a wide range of Ancient Egypt Handout Niversite Iin 1 Sayfa eBooks, including some popular titles.

FAQs About Ancient Egypt Handout Niversite Iin 1 Sayfa Books

How do I know which eBook platform is the best for me? Finding the best eBook platform depends on your reading preferences and device compatibility. Research different platforms, read user reviews, and explore their features before making a choice. Are free eBooks of good quality? Yes, many reputable platforms offer high-quality free eBooks, including classics and public domain works. However, make sure to verify the source to ensure the eBook credibility. Can I read eBooks without an eReader? Absolutely! Most eBook platforms offer web-based readers or mobile apps that allow you to read eBooks on your computer, tablet, or smartphone. How do I avoid digital eye strain while reading eBooks? To prevent digital eye strain, take regular breaks, adjust the font size and background color, and ensure proper lighting while reading eBooks. What the advantage of interactive eBooks? Interactive eBooks incorporate multimedia elements, quizzes, and activities, enhancing the reader engagement and providing a more immersive learning experience. Ancient Egypt Handout Niversite Iin 1 Sayfa is one of the best book in our library for free trial. We provide copy of Ancient Egypt Handout Niversite Iin 1 Sayfa in digital format, so the resources that you find are reliable. There are also many Ebooks of related with Ancient Egypt Handout Niversite Iin 1 Sayfa. Where to download Ancient Egypt Handout Niversite Iin 1 Sayfa online for free? Are you looking for Ancient Egypt Handout Niversite Iin 1 Sayfa PDF? This is definitely going to save you time and cash in something you should think about.

Find Ancient Egypt Handout Niversite Iin 1 Sayfa :

manual emotional intelligence

ultimate guide self help

social media literacy ebook

award winning habit building

cybersecurity reader's choice

manual social media literacy

step by step self help

2026 guide social media literacy

self help tips

step by step self help

personal finance 2026 guide

~~fan favorite investing~~

habit building 2026 guide

step by step personal finance

personal finance global trend

Ancient Egypt Handout Niversite Iin 1 Sayfa :

what is the difference between a pusher axle and a tag axle - Jun 01 2022

web apr 28 2022 when it s behind the drive axle s it s a tag axle when it s in front of the drive axles it s a pusher axle some companies set up tandem axle trucks where the rear drive axle is a tag axle so that it can be lifted up to shorten the turn radius of the tractor schneider national used to have some freightliner argosy coes which were set up

tag and pusher axle brake system plumbing banpaen - Dec 27 2021

web jun 7 2023 this tag and pusher axle brake system plumbing as one of the greater part operational sellers here will thoroughly be accompanied by the best choices to review if you endeavor to retrieve and set up the tag and pusher axle brake system plumbing it is entirely basic then now we extend the associate to buy and create

axle tag pusher brakes excelerator parts - Aug 03 2022

web 013 014 axle tag pusher brakes we use cookies and data analytics to ensure that we give you the best experience on our website bendix bosch braking systems 16 thomas built bus 12 eaton truck parts 10 ford proprietary parts aftermarket only 8 haldex brake products

tag and pusher axle brake system plumbing speakings gestamp - Apr 30 2022

web jun 11 2023 tag and pusher axle brake system plumbing is available in our publication accumulation an online access to it is set as public so you can get it promptly in the end you will absolutely reveal a supplementary experience and

tag and pusher axle brake system plumbing pdf ftp popcake - Jul 14 2023

web tag and pusher axle brake system plumbing downloaded from ftp popcake com by guest fernanda maxim code of federal regulations title 49 transportation pt 300 399 revised as of october 1 2009 jones bartlett learning beginning with entry level explanations of the critical systems and advancing to the standard required of ase l4

tag and pusher axle brake system plumbing wef tamu - Jun 13 2023

web ebook tag and pusher axle brake system plumbing is additionally useful you have remained in right site to begin getting

this info get the tag and pusher axle brake system plumbing join that we meet the expense of here and check out the link you could buy lead tag and pusher axle brake system plumbing or get it as soon as feasible you could

tag and pusher axle brake system plumbing - Jan 28 2022

web tag and pusher axle brake system plumbing axle wikipedia global vehicle technologies imi precision air control kit 1350 1004 link semi tag or pusher axle info probetalk com forums 14 31 00 gmt home adk 30 may 2018 01 03 00 gmt truck june 7th 2018 tag and pusher axle pdf

plumbing tag axle service brakes heavy equipment forums - Aug 15 2023

web may 7 2018 one way to do it would be to plumb them in after the abs modulator valves as shown here with tees and then straight on to the tag brake chambers this way if the abs saw that wheel end locking up it would release the pressure to the tag axle brakes as well this was commonly done with tandem axles l

when to use pusher axles over tag axles youtube - Dec 07 2022

web dec 6 2021 most commonly found in vocational applications like dump trucks refuse trucks and mixers pusher axles are in the same family as tag axles when it comes to

tag and pusher axle brake system plumbing jetpack theaoi - Feb 26 2022

web tag and pusher axle brake system plumbing jetpack theaoi com keywords lift axle control valve 463 084 wabco air control kit 1350 1004 link h719 rev c air control kit installation instructions global vehicle technologies imi precision axle wikipedia valve aids axle deployment hydraulics amp pneumatics pressure on tag axle newell

push it real good the role of pusher axles in trucking - Nov 06 2022

web jan 11 2021 most commonly found in vocational applications especially on dump trucks refuse trucks and mixers pusher axles are in the same family as tag axles when it comes to 6 2 configurations where only one of the two rear axles receives power as opposed to 6 4 where both of a tractor s rear axles are drive axles both pusher and tag axles

tag and pusher axle brake system plumbing pdf uniport edu - Jul 02 2022

web tag and pusher axle brake system plumbing 3 4 downloaded from uniport edu ng on june 27 2023 by guest is the fleet reference annual car and driver 1998 07 illinois services directory 1990 directory of california manufacturers 1924 thomas regional industrial buying guide northern california 2004

tagandpusheraxlebrakesystemplumbing pdf - Jan 08 2023

web tagandpusheraxlebrakesystemplumbing 1 2 downloaded from academy robotistan com on by guest tagandpusheraxlebrakesystemplumbing as recognized adventure as without

tag and pusher axle brake system plumbing 2022 support - Sep 04 2022

web you could purchase lead tag and pusher axle brake system plumbing or acquire it as soon as feasible you could quickly

download this tag and pusher axle brake system plumbing after getting deal

a guide to pusher axles vs tag axles azuga - Apr 11 2023

web a tag axle is located behind the drive axles so it can take some of the weight off the rear drive axles meanwhile a pusher axle goes in front of the drive axles to add stability during turns so which type of axle should you choose

tag and pusher axle brake system plumbing pdf uniport edu - Mar 30 2022

web may 13 2023 tag and pusher axle brake system plumbing 2 4 downloaded from uniport edu ng on may 13 2023 by guest improvement tips gadgets and digital technology information on the newest cars or the latest breakthroughs in science pm is the ultimate guide to our high tech lifestyle bulletin index digest system standard directory of

hendrickson specialty auxiliary lift axle systems - Mar 10 2023

web hendrickson offers the widest variety of auxiliary lift axles tag axles and pusher axles on the market to meet the requirements of any application

tag and pusher axle brake system plumbing download only - Feb 09 2023

web 2 tag and pusher axle brake system plumbing 2021 08 28 tag and pusher axle brake system plumbing downloaded from wef tamu edu by guest lane edward go transport times of the west jones bartlett learning the official magazine of waste expo truck and trailer systems maier sorin the last ten years have seen explosive

tag axle vs pusher axle what s the difference fullbay - Oct 05 2022

web when to use a tag axle vs a pusher axle both tag and pusher axles are designed to increase truck payloads while enhancing weight distribution each of these axle types is non powered and can be stationary or liftable but despite the similarities between these auxiliary axles you shouldn t pick between pusher and tag axles arbitrarily

adding pusher and tag axles truckscience - May 12 2023

web jul 5 2018 pusher axle pusher axles increase load carrying capacity where a longer body is not required a common usage of pusher axles is the addition of 2 axles in front of the tandem bogie of a dump truck let s see how pusher axles increase payload in this example of a freightliner severe duty vehicle see how a payload of 30 783lb can be

algebra 2 virtualsc - Nov 24 2021

web mar 16 2023 plus credit recovery algebra 2 answers 2 5 downloaded from uniport edu ng on march 16 2023 by guest sequences and series alone algebra ii for

plus credit recovery algebra 2 answers uniport edu - Sep 22 2021

algebra 2 credit recovery edisonlearnnow - Sep 03 2022

web answer to alg 053 cr 001 algebra 1 part 2 credit recovery online midcours gauthmath download gauth plus log in math

resources algebra equation alg

algebra ii credit recovery course online video - Mar 09 2023

web quizlet has study tools to help you learn anything improve your grades and reach your goals with flashcards practice tests and expert written solutions today

1pdf net pdf keystone credit recovery algebra 2 answer key pdf - May 11 2023

web 1pdf net pdf keystone credit recovery algebra 2 answer key pdf keystone credit recovery algebra 2 answer key free pdf ebook download keystone credit biobio

algebra 2a study guide credit by exam for credit recovery or - Dec 06 2022

web course description algebra 2 semester a further extends the learner s understanding of major algebra concepts such as expressions equations functions and inequalities an

algebra ii credit recovery google sites - Jun 12 2023

web welcome to the algebra ii credit recovery site here you will find all the necessary information and resources needed for completing the credit recovery course if you

algebra 2 credit recovery by math by mrs curfew tpt - Oct 04 2022

web feb 19 2013 is there a way to cheat on algebra 2 a plus credit recovery wiki user 2013 02 19 20 50 36 study now see answer 1 best answer copy x 2 7x 12 0

plus credit recovery algebra 2 answers uniport edu - Oct 24 2021

algebra ii credit recovery final exam study com - Aug 14 2023

web algebra ii credit recovery final exam free practice test instructions choose your answer to the question and click continue to see how you did then click next

a credit recovery algebra 2 answers pdf course hero - Apr 10 2023

web sep 3 2023 algebra ii credit recovery see reviews 4 6 out of 5 based on 1128 reviews via trustpilot course type self paced available lessons 256 average

credit recovery algebra 2 quizlet - Feb 08 2023

web in this task students investigate and ultimately prove the validity of the method of generating pythagorean triples that involves the polynomial identity $x^2 + y^2 = (x^2 - y^2)^2 + (2xy)^2$

plus credit recovery algebra 2 answers - Mar 29 2022

web may 9 2023 plus credit recovery algebra 2 answers 1 6 downloaded from uniport edu ng on may 9 2023 by guest plus credit recovery algebra 2 answers

solved alg 053 cr 001 algebra 1 part 2 credit recovery - Jul 01 2022

web algebra 1 credit recovery classes 1 study overview the study compares an online learning model for credit recovery to the more typical teacher directed credit recovery model

algebra 2 for credit recovery 1200335 cpalms org - Jan 07 2023

web but try answering the questions without looking at the answers first to check your comprehension directions select the best responses to the following questions 3

plus credit recovery algebra 2 answers pdf uniport edu - May 31 2022

web trial period big ideas math book algebra 2 answer key ccss math answers sep 29 2022 yeah reviewing a ebook plus credit recovery algebra 2 answers could mount up

algebra 2 credit recovery accelerate online academy - Nov 05 2022

web course description extending their knowledge of linear exponential and quadratic functions to polynomial rational and radical functions students in algebra 2 model

online credit recovery initial findings for algebra 1 - Apr 29 2022

web jul 2 2023 plus credit recovery algebra 2 answers 1 5 downloaded from uniport edu ng on july 2 2023 by guest plus credit recovery algebra 2 answers yeah reviewing a

plus credit recovery algebra 2 answers pdf uniport edu - Feb 25 2022

web freshman who failed second semester algebra algebra ib the study tests 1 the impact of online algebra i for credit recovery against the standard face to face f2f version of

plus credit recovery algebra 2 answers copy - Dec 26 2021

web may 10 2023 plus credit recovery algebra 2 answers 1 1 downloaded from uniport edu ng on may 10 2023 by guest plus credit recovery algebra 2 answers

is there a way to cheat on algebra 2 a plus credit recovery - Aug 02 2022

web jul 29 2023 plus credit recovery algebra 2 answers is available in our digital library an online access to it is set as public so you can download it instantly our books collection

algebra 2 credit recovery quizlet - Jul 13 2023

web quizlet has study tools to help you learn anything improve your grades and reach your goals with flashcards practice tests and expert written solutions today

plus credit recovery algebra 2 answers pdf uniport edu - Jan 27 2022

web virtualsc is a program of the south carolina department of education telephone 803 734 8039 email virtualsc ed sc gov

an essential guide to proper phone etiquette with tips - Dec 30 2022

web tips tricks for telephone etiquette the telephone is one of the most important and commonly used tools in business multitudes of businesses companies

how to train your team on phone etiquette for difficult callers - Jul 05 2023

web may 15 2023 2 see what others are saying assess your team s needs before you start training and mentoring your team you need to assess their current level of phone

free training materials exercises ice breakers roleplays - Jun 04 2023

web many times you may need to respond to unusual requests or remarks and think on the spot jun 14 2010 learn about training materials a large collection of free training

22 tips on telephone etiquettes with definition importance - Dec 18 2021

phone etiquette guide 2023 how to take calls like a pro - Sep 26 2022

web this training is relevant to anyone who have to handle customers over the phone regularly activities related to learning points role play and lectures july 2023 page 2 of 2

telephone etiquette training material for corporate trainers - Nov 16 2021

10 telephone skills training courses edapp microlearning - May 23 2022

web five free business etiquette training games ideas and activities for business etiquette training the following are five free business etiquette training games that we have

class exercises for telephone etiquette synonym - Aug 06 2023

web try engaging students in a what would you do say discussion 5 telephone cue cards for younger students you can create telephone cue cards in class these cards will

telephone etiquette lesson powerpoint and activities - Jan 31 2023

web below are some good telephone etiquette guidelines identify yourself apologize for delays even the little ones take notes when you take a message for someone don t rely on

telephone etiquette classroom activities study com - Mar 01 2023

web listen up materials article about active listening problem solving example problem solving scenarios writing utensils notebook paper in this activity students will practice active

five free business etiquette training games business training - Mar 21 2022

web course curriculum module 1 introduction aspects of telephone etiquette introduction aspects of telephone etiquette 00 08 00 module 2 talking the right way on the

[tips for engaging phone etiquette training programs linkedin](#) - Oct 08 2023

web aug 16 2023 one of the best ways to engage your learners in phone etiquette training is to use interactive and realistic activities that simulate real life phone conversations this

how to train your team on phone etiquette linkedin - May 03 2023

web sep 29 2023 what are the most effective strategies for training your team on phone etiquette powered by ai and the linkedin community 1 assess your team s current

[41 phone etiquette worksheet extension kenosha county](#) - Sep 07 2023

web activity a phone etiquette worksheet an eeo aa employer university of wisconsin extension provides equal opportunities in employment and programming including title

a practical guide to professional telephone etiquette - Apr 02 2023

web sections 5 through 9 deliver practical tips and guidelines to help you put your best foot or in this case voice forward when handling calls and callers the final section wraps up the

telephone etiquette training for improved communication - Apr 21 2022

web sep 22 2023 course 2 the second online phone etiquette training program is offered by the international customer service association icsa this program covers a wide

human resources tips tricks for telephone etiquette - Oct 28 2022

web jul 23 2020 always be mindful and respectful when on the phone you never know what customers might be offended by something you say so it s best to use formal language

the 11 essential rules of phone etiquette hubspot blog - Aug 26 2022

web course description alison certificates module introduction to customer service this module will begin by helping you analyse what is customer care we will also find information on

[telephone etiquette and techniques course outline](#) - Jul 25 2022

web sep 5 2023 edapp jumpstart learn how edapp can boost the value of your training program read more pricing book a demo watch a demo explore integrations sign up 10

customer care skills and telephone etiquette alison - Jun 23 2022

web telephone etiquette the vital aspects of phone etiquette covered in our telephone etiquette and soft skills training makes a great impact on customers the business

evaluate your telephone etiquette self assessment tool - Nov 28 2022

web oct 30 2023 here are few strategies for training your team on phone etiquette to make sure you don t get hung up on the wrong strategies evaluate your team s phone

telephone etiquette online course improve phone skills - Jan 19 2022

web our business telephone etiquette training material that is a part of soft skills training helps to train participants in proper telephone etiquette and create exceptiona call

top 10 phone etiquette training courses unlock professional - Feb 17 2022

web oct 4 2020 start with a greeting for instance good morning good noon welcome to the company hello how i may help you etc next state the name of your company or