Overview: Module 4

So, now that you know the different approaches to lesson planning, it's time to go about actually creating your plan!

There are a number of factors to consider when planning, and a variety of materials, resources and aids you can use to make the best lesson possible for your students.

In this module we' re going to look at lesson aims, components of a lesson plan, planning an individual lesson and how to choose assessment tasks, course books, reference materials, supplementary resources and teaching aids.

Much of what is covered corresponds to what is examined in part of the Teacher Knowledge Test (the TKT); a qualification teachers can take to show their knowledge of language and EFL teaching.

Back to top

Unit 1: Lesson Aims

Every lesson must have some sort of purpose or end goal, otherwise what's the point? This doesn' t necessarily mean that every lesson will have the final aim of learners understanding a particular grammar point though. The goal could be anything from developing listening skills to practising language for some kind of 'real-life' situation like booking a hotel.

Although it may seem quite formal to "identify the aim" of every lesson, it really can help you concentrate on delivering a successful lesson as well as naturally leading you to materials which will best fulfill this aim.

However, aims aren' it all necessarily direct learning objectives. They could be aims for yourself, for example, limiting your Teacher Talk Time as much as possible, or even aims focused on a particular student to make sure they' ne keeping up. As well as overall aims, therefore, you will also have a number of secondary or personal goals.

Look at the following table taken from The Teacher Knowledge Test Course focusing on different types of aims:

- 1. Subsidiary Aims
- 2. Main Aim
- 3. Personal Aims

Main Aim To practise making	Subsidiary Aims	Personal Aims
politic requests in the context of making holiday arrangements. Example: "Could you give me	Grammar: to revise modal auxiliary verbs. Functional example: Could/Would you? Vocabulary: to consolidate lexis for travel, accommodation. Phonology: to focus on intonation.	To improve my organisation of the whiteboard. To give clearer
some information about hotels?"	Speaking: to give controlled practice	examples.

In order to fulfil your lesson objectives, you will have to work out a procedure to do so. For example, if your aim is to "consolidate vocabulary for travel", the procedure could be "give students a crossword of travel/transport vocabulary".

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Table of Contents Aims Perform E Learning Module Answers

- 1. Understanding the eBook Aims Perform E Learning Module Answers
 - The Rise of Digital Reading Aims Perform E Learning Module Answers
 - Advantages of eBooks Over Traditional Books
- 2. Identifying Aims Perform E Learning Module Answers
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
- 3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Aims Perform E Learning Module Answers
 - User-Friendly Interface
- 4. Exploring eBook Recommendations from Aims Perform E Learning Module Answers
 - Personalized Recommendations
 - Aims Perform E Learning Module Answers User Reviews and Ratings
 - Aims Perform E Learning Module Answers and Bestseller Lists

- 5. Accessing Aims Perform E Learning Module Answers Free and Paid eBooks
 - Aims Perform E Learning Module Answers Public Domain eBooks
 - Aims Perform E Learning Module Answers eBook Subscription Services
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 - Highlighting and Note-Taking Aims Perform E Learning Module Answers
 - Interactive Elements Aims Perform E Learning Module Answers
- 8. Staying Engaged with Aims Perform E Learning Module Answers
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Aims Perform E Learning Module Answers
- 9. Balancing eBooks and Physical Books Aims Perform E Learning Module Answers
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Aims Perform E Learning Module Answers
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine Aims Perform E Learning Module Answers
 - Setting Reading Goals Aims Perform E Learning Module Answers
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Aims Perform E Learning Module Answers
 - Fact-Checking eBook Content of Aims Perform E Learning Module Answers
 - Distinguishing Credible Sources
- 13. Promoting Lifelong Learning

- Utilizing eBooks for Skill Development
- Exploring Educational eBooks
- 14. Embracing eBook Trends
 - Integration of Multimedia Elements
 - Interactive and Gamified eBooks

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